



**Meeting Minutes
September 10, 2015**

Meeting Called to Order:

Meeting called to order at 10:00 AM by Jason Nutsford (Kitsap PUD).

Minutes:

Sid Williams (Silverdale Water District) made a motion to approve the minutes for August; Alan Rickett (City of Port Orchard) seconded. Minutes approved for August.

Treasurer's Report:

The bank account has a balance is \$3564.94. Currently, there are no outstanding checks.

Task Force Reports:

- Thomas Hunter (City of Port Orchard) discussed the GIS meeting on September 8th with ESRI. He was impressed with the number of available water distribution products. ESRI wants to work with us to import our data into their format. The idea of WaterPAK forming an account with ESRI (as a non-profit) was mentioned—the incentive being for more storage space. Additional features of the program include:
 - Running a model and identifying valves to shut off during a main break
 - Fire Department knowing immediately when a hydrant has been taken out of service
 - All users have an updated map of who's out of water
 - Purveyors are no longer paying for licenses as long as everyone has a password; this alleviates the headache of deciding who gets the license

New Business:

- Kathlene Barnhart, Katrina Knutson, and Olivia Schronce with Kitsap County Department of Community Development (KCDCD) gave a presentation on Kitsap's Comprehensive Plan with special attention focused on the Critical Aquifer Recharge chapter of the Critical Areas Ordinance. Highlights included:
 - USGS's documents focus more on quantity rather than quality—the question of WaterPAK members adding scientific details about their systems to the document was asked and discussed.
 - Purveyors should not rely on DNR's stream survey maps—KCDCD's maps are more accurate
 - Purveyors will soon be receiving correspondence from KCDCD's office regarding the changes
 - Kathlene asked if purveyors could provide photos of their systems for the Capital Plan.



➤ Kitsap County Fair

- The wheel seemed to be the primary focus. The idea of having questions instead of facts next year was talked about. The giveaway items were a success although the supply was a little scarce by Saturday/Sunday (low on candy, seeds, and car wash coupons especially). The handouts could have been placed in a better location—very few people seemed to notice them. Setup/teardown went smoothly. Overall, the booth was positively received.

General Discussion:

- Jason inquired about the leak detection programs utilities are using—should usage relief be given to customers without identifying the problem?
- Sid Williams stated that customers could apply for usage relief every five years if they use over 150% of their normal usage. But SWD will go out and make sure that the leak has been fixed before usage relief can take place.
 - Kathleen Cahall (City of Bremerton) said that COB does not have a tiered system anymore and only issue usage relief on a case-by-case basis. Bremerton's usage relief requests went up 20% this year.
 - Alan Rickett (City of Port Orchard) says that they do a leak credit. The customer must bring in a bill from the plumber showing that the leak has been fixed.
 - Dan Moore (Northwest Water Systems) mentioned that he replaced all of his household toilets with low-flow models and his water bill dropped by 60%.
- Susan Clark (WA DOH) talked about DOH's Construction Loan (which falls under the State Revolving fund), which is open until September 30. Mark Morgan (Kitsap Public Utility District) has applied for one loan and is currently working on an application for another.
- Eric Evans (Kitsap Public Health District) gave an update on the revised Group B regulations. He said that they are moving forward as planned. It was brought up that there is discussion about tying septic system regulations in with the Group B regulations.
- Kathleen has sent out emails to colleges concerning available internships with the City of Bremerton. Olympic College and Western Washington University are interested. The idea of organizing a training seminar was discussed. She indicated that there are certain rules that pertain to high school interns (since they're underage): they must have a parental letter signed; they can't use power tools; and they can't drive city vehicles. It was also stated that only 5% of certified water operators are women.

Future Meeting & Presentation Ideas:

- Cornelius case
- Chris McCord (DOH)—How to get younger workers into the utilities field
- DOE—talk about changes in Water Rights

Adjournment:

Sid Williams motioned to adjourn the meeting. Meeting adjourned at 11:10 AM.