



Meeting Minutes
Silverdale Water District—Large Conference Room
March 9, 2017

Meeting Called to Order: Jason Nutsford (Kitsap Public Utility District) called the meeting to order at 10:04 AM.

Minutes: Thomas Hunter (City of Port Orchard) made a motion to approve the minutes from February. Jason seconded. February minutes approved.

Treasurer's Report: The current account balance is \$5,039.95. There are three utilities who have not paid their dues.

General Discussion:

Snowbird Accounts

- Diana Temple (Silverdale Water) says that Silverdale Water does not currently lock *snowbird* meters. However, this policy is being revisited due to usage on “off” meters.
- Andrew Cook (North Perry Water) says that customers do not have access to their angle stops—they do not typically charge the customer, even after-hours.
- Jason mentioned KPUD’s ready-to-serve fee. The monthly charge is \$24 for an active connection and \$12 for connections that do not use water. The fee covers the depreciation of the infrastructure.

Revised Total Coliform Rule

- Jason talked about a recent occurrence with a small water system that is experiencing issues with their reservoir and needs a *Level 2* assessment.
- Melina Knoop (Kitsap Public Health District) explained the rules of the *Level 1* and *Level 2* assessments.
- Eric Evans (Kitsap Public Health District) discussed operator permit costs.
- Eric and Melina mentioned the upcoming public listening session on March 16th at the Norm Dicks Government Center.

Water Services for Community Parks & Cemeteries

- Jason explained KPUD’s policy where they will supply water if the customer pays for the infrastructure. However, KPUD has the right to pull the meter if necessary. They are looking into establishing fees for limited-use.
- Morgan Johnson (Silverdale Water) said that SWD often supplies construction meters, which can be removed during the off-season. The construction rate is roughly 10x the cost of a regular residential water bill.
- Kathleen Cahall (City of Bremerton) mentioned a recent request that COB received for a water service in a community garden.

Puget Sound Energy

- Jason discussed his recent correspondence with a representative from PSE regarding a spokesperson speaking to the WaterPAK group about their emergency response procedures.
- Kathleen recommended asking for a representative who has knowledge of the technical issues as well as the different circuits.



City of Bremerton Award

- Kathleen mentioned City of Bremerton's recent AWWA award for their surface water protection program.
- There will be an exhibit opening at the Kitsap History Museum in Bremerton on April 7th, which will celebrate *100 Years of Bremerton Water Service*.

Wellhead Protection

- Kathleen asked if the wellhead survey data from 20 years ago is still usable. Requests have been made to the City of Bremerton to re-conduct their wellhead protection survey.
- Jason says that KPUD has not re-evaluated their data in several years.
- Morgan mentioned that SWD receives these kinds of requests regularly.

Adjournment: Morgan made a motion to adjourn the meeting at 11:19 AM. Jason seconded. Meeting adjourned.

Respectfully Submitted,

Diana Temple
WaterPAK Secretary/Treasurer